

Curriculum Available on the ELN



There are over 1,200 course titles available in the ELN. Listed below are the general curriculum areas. Each curricula has anywhere from 1-32 courses available all broken into small 1-8 hour learning sessions.

Accounting 101

Accounting 102

Achieving Balance in Your Professional and Personal Life

Achieving Measurable Performance Impact from Training

Advanced Business Finance

Advanced Project Management - Project Time Management (PMBOK-aligned)

Assertive Communication

Behavioral Interviewing

Breakthrough Strategies for a Web Economy

Building Better Work Relationships

Business Etiquette and Professionalism

Business Finance for Managers

Business Grammar Essentials

C++ and C

CISCO

CIW

Communications and Networks

Competitive Intelligence

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Creativity and Innovation

Cultivating a High-performance Project Team

Customer Relationship Management

Data Warehousing

Database Fundamentals

Dealing with Conflict and Confrontation

Designing and Implementing Web Sites with MS FrontPage 98

Doing Business with the U.S. Federal Government

e-Business for Customer Relationship Management

e-Business Foundations

E-Commerce

Effective Listening Skills

Emotional Intelligence in the Workplace

Essential Skills for Tomorrow's Managers

Fast-tracking Your Career

Financial Services for New Account Representatives

Frontline Call Center Skills

Fundamentals of Business Law

Fundamentals, Analysis & Design

Getting Results Without Authority

Global Business Strategy

Going from Management to Leadership

High-Impact Business Writing

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Hostility and Aggression in the Workplace

How to Discipline Employees & Correct Performance Problems

How to Excel at Customer Service

How to Interview and Hire the Right People

How to Make Cross-Functional Teams Work

How to Overcome Negativity in the Workplace

How to Read and Interpret Financial Statements

How to Write a Business Case

Human Resources Management Essentials

IBM DB2 (for UNIX, Windows and OS/2 environments)

Inbound Call Center Management

Inet +

International Business Skills - Culture, Customs and Norms

Internet Browsers for Windows

Interpersonal Communication Skills

ISO 9000:2000 Overview

Java 2.0

Knowledge Management Fundamentals

Leadership in Senior Management

Leadership Skills for Women

Leading from the Front Line

Leading the Workforce Generations

Linux

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Logistics Management

LOTUS Notes Domino R5

LOTUS Notes R4

LOTUS Notes R5 and Smartsuite for Users

LOTUS Smartsuite 97

Making Teams Work: Capitalizing on Conflict

Management Excellence: Performance-Based Appraisals

Managing a Customer Service-Oriented Culture

Managing and Leading the Virtual Team

Managing and Working with Difficult People

Managing Customer-Driven Process Improvement

Managing Diversity and Inclusiveness

Managing Others through Change

Managing Sexual Harassment Responsibly and Legally

Managing Yourself through Change

Mastering Interpersonal Communication

Measuring Customer Satisfaction

Meeting the Presentation Challenge

Mentoring Essentials

MICROSOFT Access 2000 Development

MICROSOFT Access 95 Development

MICROSOFT Access 97 Development

MICROSOFT ActiveX Programming

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MICROSOFT Exchange Server 2000

MICROSOFT Implementing Solution Architectures

MICROSOFT Internet Explorer 4.0

MICROSOFT Internet Information Server 4.0

MICROSOFT Networking Essentials

MICROSOFT Office 2000

MICROSOFT Office 95

MICROSOFT Office 97 & 98

MICROSOFT Project 95

MICROSOFT Project 98

MICROSOFT Proxy Server 2.0

MICROSOFT Site Server 3.0

MICROSOFT SQL Server 2000

MICROSOFT Systems Management Server 2.0

MICROSOFT Visual Basic 6.0

MICROSOFT Visual C++6.0

MICROSOFT Visual InterDev 6.0

MICROSOFT Windows 2000

MICROSOFT Windows 95 Support

MICROSOFT Windows 98

MICROSOFT Windows Architecture (32-bit)

MICROSOFT Windows NT 4.0

Microsoft XP classes

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Negotiating to Win: Getting the Results You Want

Netscape ONE Internet Developers Series (developed with Netscape Communications)

Network+ Certification

New A+ Certification Series

New UNIX Series

NOVELL GroupWise

NOVELL GroupWise 4 (in cooperation with Novell, and are Novell-approved certification courses)

NOVELL GroupWise 5.5 (in cooperation with Novell, and are Novell-approved certification courses)

NOVELL NetWare 4.11 (in cooperation with Novell, and are Novell-approved certification courses)

NOVELL NetWare 5 (in cooperation with Novell, and are Novell-approved certification courses)

NOVELL NetWare for Users

NOVELL ZENworks 2.0

ORACLE 7.3 (co-developed with ORACLE Education)

ORACLE 8 (co-developed with ORACLE Education)

ORACLE 8i (co-developed with ORACLE Education)

ORACLE Applications Release 11i

ORACLE Designer (co-developed with ORACLE Education)

ORACLE Developer (formerly known as Developer 2000)

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ORACLE Developer Version 2 (co-developed with ORACLE Education)

ORACLE End User

ORACLE Languages (co-developed with ORACLE Education)

ORACLE Web Server (co-developed with ORACLE Education)

OSHA Standards for General Industry

Overcoming Overload - Managing Memory and Time

Participating in a Project Team

PC and Windows User Fundamentals

Powerful Presentation Skills

Practical Budgeting for Managers

Problem Solving and Decision Making

Problem-solving and Decision-making for Business

Professional Project Management

Professional Telephone Skills

Recruiting & Retention Strategies for the Tight Labor Market

Sales: A Focus on Solutions

SAP R/3 End User Training

Selling at the Executive Level

Sexual Harassment Awareness

Strategic Brand Management

Strategic Management

Strategic Marketing in Action

Succeeding as a First-Time Manager

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System Modeling (co-developed with ORACLE Education)

Systems Analysis

Systems Thinking in the 21st Century

Taking Control of Your Workday

Technology Forecasting

The 21st Century Learning Curve

The Consummate Coach

The Effective Administrative Support Professional

The Sales Wheel of Success - Advanced Selling Series

The Successful Facilitator

UNIX Shell Programming

Using Financial Statements

Value-Chain Analysis to Create Competitive Advantage

Working without a Net - The Business of Risk

Workplace Issue Fundamentals

Writing to Maximize Business Results

XML